



**UNIVERSITY OF PAVIA
ERASMUS+ PROGRAMME
STUDENTS MOBILITY FOR TRAINEESHIP**



**SECOND CALL
FOR TRAINEESHIP PERIODS ABROAD**

ACADEMIC YEAR 2024/25

The second call for the assignment of traineeship periods abroad within the Erasmus Traineeship program 2024/25 is now available.

In accordance with this second call, the following changes have been made to the Erasmus Traineeship 2024/25 announcement, published on April 8, 2024.

The changes are highlighted here (the provisions and procedures stated in the first call and not repeated here remain unchanged):

- Art. 2 – Eligibility requirements

The following candidates are eligible to apply:

- EU and non-EU citizens regularly enrolled in a study program at the University of Pavia for the academic year 2024/25
- EU and non-EU citizens regularly enrolled in a study program at the University of Pavia for the academic year 2023/24, provided they are in the final year of their program for that academic year and expect to graduate by April 2025.

- Art. 5 – Mobility period

The traineeship period must last between 2 and 8 consecutive months, as agreed upon with the host institution. The period must take place between February 1, 2025, and September 30, 2025.

- Art. 7 – Selection procedure and ranking

For the calculation of the merit score, academic activities required by the study program that were completed by September 30, 2024, will be considered.

The new deadlines and time windows for applications, selection, and the fulfillment of the mobility period are also defined here. Finally, the updated and modified tables related to the financial contributions are provided.

Those who have already been assigned an Erasmus Traineeship mobility period for the academic year 2024/25 cannot apply for the second call, unless they have already renounced that period.

SECOND CALL DEADLINES CALENDAR

Publication of deadlines and time windows for the second call + Opening of online applications and submission of the acceptance letter	November 12, 2024
Deadline for online application submission	November 28, 2024 – 1:00 PM
Area selection interviews (if applicable)	December 10–13, 2024
Deadline for submission of the acceptance letter	December 13, 2024
Publication of rankings	By January 17, 2025
Acceptance of the assigned mobility period	January 20–24, 2025 – 1:00 PM
Completion of the learning agreement + Submission of bank details + Signing of the mobility agreement	From January 24, 2025, until just before departure
Implementation of the mobility period	Departures from February 1, 2025, and returns by September 30, 2025 (to be agreed upon with the host institution)

FINANCIAL CONTRIBUTIONS

Details on mobility funding

Due to insufficient funds allocated to the University of Pavia by the National Erasmus Agency, no financial contributions are currently available.

If funding becomes available, the contributions will be assigned according to the ranking order, until the resources are exhausted. This means that not all eligible candidates in the ranking may receive a contribution. Therefore, it is important to consider the possibility of not receiving funding.

In the event that funding is available, the maximum period covered by any potential financial support will be three months, even if the mobility period exceeds this duration.

To provide a complete overview, the tables with the amounts of financial contributions are attached, which can only be assigned in the event of future fund availability.

Any updates on financial contributions will be announced starting from February 2025.

Even in the absence of funding, the trainee will still benefit from the Erasmus status and the associated advantages:

- University insurance coverage for third-party liability and accidents
- Full academic recognition, if carried out during the course of study
- Organizational support in handling administrative procedures
- International work experience aimed at enhancing employability and networking opportunities to foster future collaborations
- Improvement of language skills and development of soft skills

Monthly contribution based on the host country – Item A

The Erasmus+ Program divides participating countries into groups based on the cost of living in each country and provides differentiated grants according to the group of the host country, as shown in **Table 1** below:

Monthly grant (Item A)	Host countries (Programme Countries)
€ 500,00	Group 1 (HIGH living cost) Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Ireland, Liechtenstein, Luxembourg, Netherlands, Norway, Sweden <u>This also includes the following Partner Countries*:</u> Faroe Islands, United Kingdom, and Switzerland ¹
€ 450,00	Group 2 (MEDIUM living cost) Cyprus, Czech Republic, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain Group 3 (LOW living cost) Bulgaria, Croatia, Hungary, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey
Monthly grant (Item A)	Host countries (Partner Countries)
€ 700,00	All countries not included in the Groups 1 and 2 list; specifically, the Partner Countries from Regions 1, 2 (excluding Belarus), 3, 5, 6, 7, 8, 9, 10, 11, and 12

* **The University of Pavia, as stated in the Erasmus Regulation, will not allocate more than 20% of the total available budget for mobility to Partner Countries.**

The Erasmus grant is incompatible with other EU funds. Therefore, Erasmus mobility grants cannot be combined with other European funding, including PNRR scholarships, PON, and other EU contributions (such as those often associated with certain doctoral scholarships).

Winners may still participate in the program by renouncing such contributions.

Students enrolled in postgraduate schools and receiving a scholarship can benefit from the EU contribution (except in cases of incompatibility, which will be verified on a case-by-case basis with the International Mobility Unit and the Specialization Schools of the Health Area Unit).

¹ Mobility to Switzerland, if directly funded by the Swiss government, will not receive the contributions related to item A. In this case, the methods and timing of the mobility grant will be determined by the foreign Universities. If the Swiss government does not fund mobility for the academic year 2024/25, the University of Pavia will provide a monthly contribution equal to the amount for Group 1 countries

Monthly contribution based on personal economic situation (ISEE) and/or fewer opportunities – Items B and C

1 – Economic requirements with ISEE from 0 to 50,000, based on **Table 2** (unless there are possible changes to the brackets and related amounts based on any new ministerial or university provisions):

ISEE	Monthly grant (Item B)
ISEE ≤ 13.000	€ 400,00
13.000 < ISEE ≤ 21.000	€ 350,00
21.000 < ISEE ≤ 26.000	€ 300,00
26.000 < ISEE ≤ 30.000	€ 250,00
30.000 < ISEE ≤ 40.000 + Enrolled in Master's programs (I and II level) + Enrolled in Ph.D. programs who do not receive an international mobility scholarship, for the same period and the same destination, according to the calls issued by the University's Ph.D. Office	€ 200,00
40.000 < ISEE ≤ 50.000	€ 150,00
ISEE > 50.000 (or not declared) + Enrolled in Ph.D. programs who receive an international mobility scholarship, for the same period and the same destination, according to the calls issued by the University's Ph.D. Office + Enrolled in postgraduate schools receiving a specialty scholarship	€ 0

2 – Fewer opportunities: students who meet one or more of the following conditions:

- a. special needs (certified physical, mental, or health-related conditions)
- b. refugee status and/or with international protection
- c. with minor children
- d. workers²
- e. professional athletes
- f. orphaned of at least one parent
- g. children of victims of terrorism and organized crime

The financial contribution for these categories amounts to **€ 250.00 per month (Item C)** and cannot be combined with each other.

2 A student engaged, not occasionally and not under the employment of a family member up to the second degree, for a period of at least six months within the year, in any documented subordinate, independent, or professional work activity in the public or private sector (as defined by the University Regulations governing part-time enrollment)

Travel contribution – Item D

The travel contributions are divided as follows:

- For a mobility period in one of the Partner Countries in Regions 1 to 12: the variable part indicated in Table 3 + daily allowance
- For a mobility period in one of the Programme Countries or eligible countries in Regions 13 and 14: only the daily allowance

The amount may consist of:

1. A variable part based on the travel distances, as indicated in **Table 3** below:

Travel distance	Amount for green travel ³	Amount for non-green travel
10 – 99 km	€ 56,00	€ 28,00
100 – 499 km	€ 285,00	€ 211,00
500 – 1 999 km	€ 417,00	€ 309,00
2 000 – 2 999 km	€ 535,00	€ 395,00
3 000 – 3 999 km	€ 785,00	€ 580,00
4 000 – 7 999 km	€ 1 188,00	€ 1 188,00
8 000 km or more	€ 1 735,00	€ 1 735,00

The International Mobility Unit will use the [European Commission's distance calculator](#) to determine the distance between the place of origin, which will always be considered Pavia, and the location of the activity⁴.

The contribution may be granted as a one-time payment for one-way journey, either for the outbound trip (within a maximum of 30 days from the start date of mobility declared in the traineeship certificate) or for the return trip (within a maximum of 30 days from the end date of the mobility declared in the traineeship certificate). Travel to and from Pavia during the mobility period will not be eligible for reimbursement.

2. A daily allowance corresponding to the daily amount of the monthly grant (i.e., total monthly grant/30 days = daily allowance due). The daily allowance will be granted for each travel day necessary to reach (or return from) the destination, for a maximum of 6 days. Travel days must not fall within the period indicated in the final traineeship certificate issued by the host institution.

3 Only trips in which most of the journey is carried out using low environmental impact transportation (bus and/or train) will be considered green

4 Regardless of the actual departure location, Pavia will always be designated as the point of origin. For example, if the destination is Tirana, the distance between Pavia and Tirana (963.29 km) will be calculated, and then the corresponding range (i.e., between 500 and 1,999 km) will be applied

Summary table of the contributions

Contribution type	Beneficiary requirements	Amount of contribution
Item A	<p><u>Only in the event of future availability of funds and for a maximum duration of three months:</u></p> <p>All the selected students of the Erasmus Traineeship 2024/25 call (unless the aforementioned incompatibilities)</p>	Table 1
Item B	<p><u>Only in the event of future availability of funds and for a maximum duration of three months:</u></p> <p>Those with an ISEE between 0 and 50,000 (based on the ISEE declared to the University of Pavia for the tuition fee reduction, or to EDiSU for requesting student welfare benefits for the 2023/24 – retrievable from the University database/Esse3)</p>	Table 2
Item C	<p><u>Only in the event of future availability of funds and for a maximum duration of three months:</u></p> <p>Those belonging to one or more categories of fewer opportunities (as can be retrieved from the University database/Esse3 or through documentation to be provided upon request by the International Mobility Unit)</p>	250,00€/month
Item D	<p><u>Only in the event of future availability of funds:</u></p> <p>All the selected students of the Erasmus Traineeship 2024/25 call (subject to verification of any incompatibilities, and the submission of the nominative travel ticket and payment receipt):</p> <ul style="list-style-type: none"> - Variable amount + daily allowance for mobility in Partner Countries in Regions 1 to 12 - Daily allowance for mobility in Programme Countries or eligible countries in Regions 13 and 14 	Table 3 (for eligible cases only) + daily allowance (for everyone)

FURTHER INFORMATION

Call for applications, instruction for application, mobility period

[International mobility website](#)

Administrative information

International Relations – International Mobility Unit

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Educational information and guidance

Delegates for International Mobility and Course Study Referents

Names and contact information are published [here](#)

For information from other mobility students

[STEP-ESN Pavia](#)