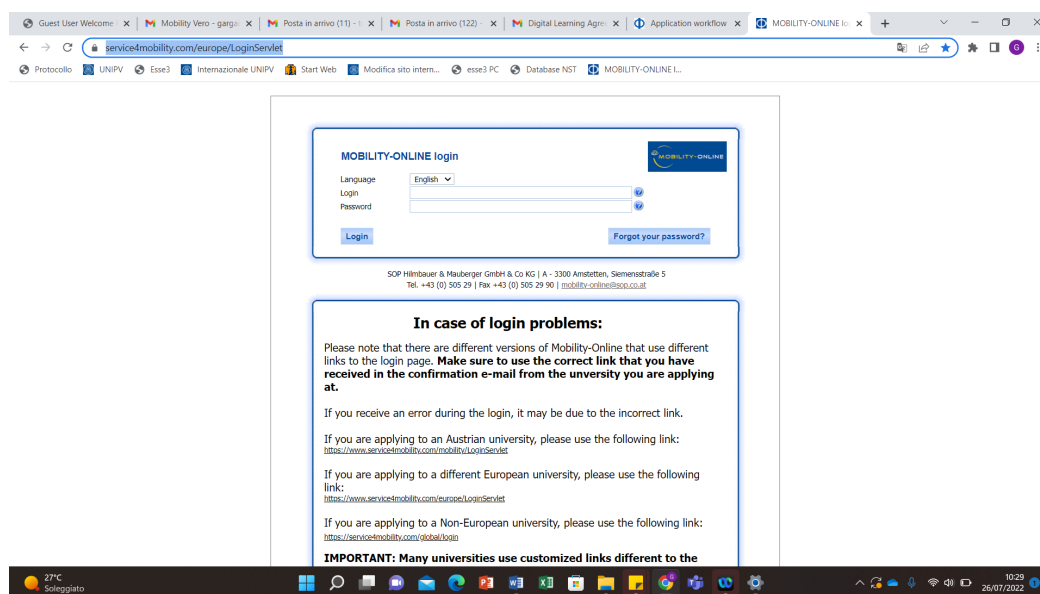


ISTRUZIONI COMPILAZIONE DIGITAL LEARNING AGREEMENT TRAMITE MOBILITY-ONLINE

INSTRUCTIONS FOR COMPLETING THE DIGITAL LEARNING AGREEMENT THROUGH MOBILITY-ONLINE

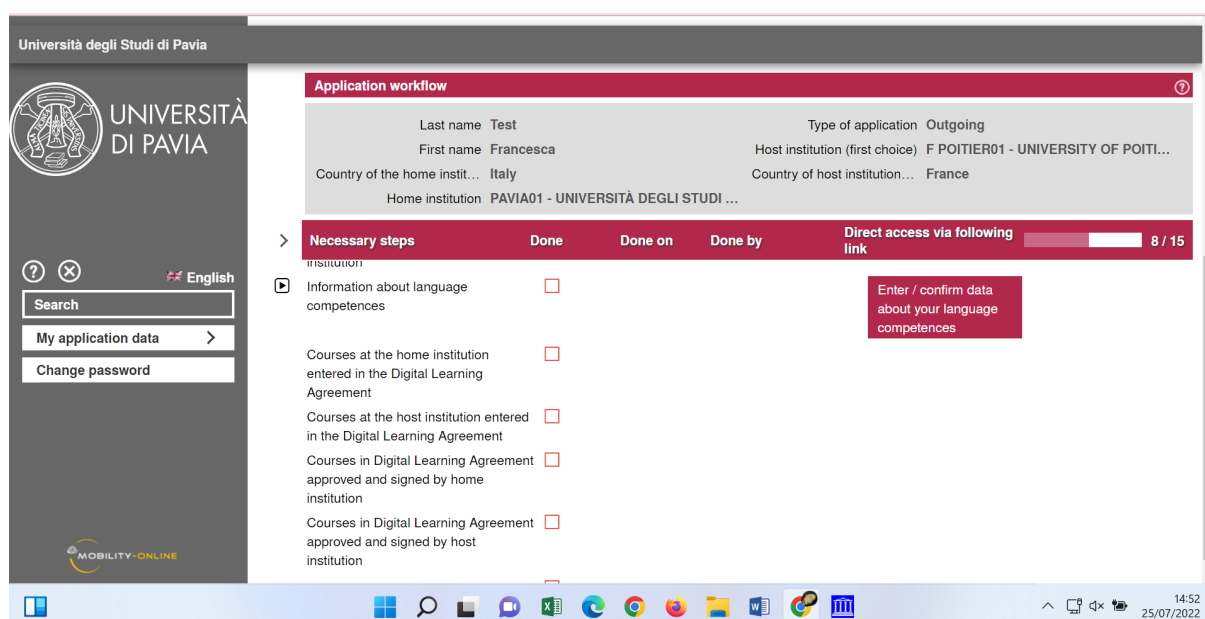
NOTA: una volta completata la prima stesura del Digital Learning Agreement, avverti il tuo delegato alla mobilità internazionale per la revisione del documento

NOTE: Once the first draft of the Digital Learning Agreement is completed, inform your international mobility delegate for document review



1. Entra nella tua pagina personale su Mobility-Online tramite le credenziali di Ateneo:
<https://www.service4mobility.com/europe/LoginServlet>

Log into your personal page on Mobility-Online using your UNIPV credentials:
<https://www.service4mobility.com/europe/LoginServlet>



2. Compila il campo sui requisiti linguistici (inserisci la lingua e il livello certificato in sede di selezione Erasmus).

Fill in the field regarding language requirements (enter the language and the certified level during the Erasmus selection process).

The screenshot shows the 'Applications outgoing' section of the Mobility-Online system. The page title is 'Applications outgoing' with a 'Display' button. Below the title are 'Back' and 'Forward to update' buttons. The 'Linguistic Competences' section contains a dropdown menu for 'Language (1st choice)' currently set to '<-- No choice -->', and radio buttons for 'Language level (1st choice)' with options A2, B1, B2, C1, C2, and 'Mother tongue'. A confirmation checkbox is present with the text: 'I confirm that the data regarding my language competences is correct and would like to submit it for approval.' At the bottom of this section are 'Back' and 'Forward to update' buttons. The left sidebar includes the University of Pavia logo, a search bar, and navigation links for 'My application data' and 'Change password'. The Windows taskbar at the bottom shows the date as 25/07/2022 and the time as 14:53.

3. Seleziona "Forward to update", quindi compila, clicca su update e infine su "Back".

Select "Forward to update," then fill in, click "update," and finally click "Back".

The screenshot shows the 'Application workflow' section. It displays application details: Last name Test, First name Francesca, Type of application Outgoing, Host institution (first choice) F POITIER01 - UNIVERSITY OF POITI..., Country of the home institution Italy, Country of host institution France, and Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI ... Below this is a table of 'Necessary steps' with columns for 'Done', 'Done on', 'Done by', and 'Direct access via following link'. The table shows that 'Information about language competences' is completed on 25/07/2022 by Francesca Test. Other steps like 'Courses at the home institution entered in the Digital Learning Agreement' are not yet completed. A red box highlights the 'Enter courses at the home institution in the Learning Agreement' step. The left sidebar and Windows taskbar are identical to the previous screenshot.

Necessary steps	Done	Done on	Done by	Direct access via following link
Information about language competences	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses at the home institution entered in the Digital Learning Agreement	<input type="checkbox"/>			Enter courses at the home institution in the Learning Agreement
Courses at the host institution entered in the Digital Learning Agreement	<input type="checkbox"/>			
Courses in Digital Learning Agreement approved and signed by home institution	<input type="checkbox"/>			
Courses in Digital Learning Agreement approved and signed by host institution	<input type="checkbox"/>			
Application completed	<input type="checkbox"/>			

4. Entra nella sezione *Enter courses at the home Institution in the learning agreement*, dove dovrai inserire i corsi previsti dal tuo piano di studi di Pavia ed equivalenti a quelli che intendi sostenere all'estero. Si tratta dei corsi inseriti nella table B del learning agreement cartaceo (nel caso in cui tu l'avessi già compilato).

Enter the *Enter courses at the home Institution in the learning agreement section*, where you will need to insert the courses from your study plan at the University of Pavia that are equivalent to those you

intend to take abroad. These are the courses listed in table B of the paper learning agreement (if you have already completed it).

Università degli Studi di Pavia

Edit learning agreement

Last name	Test	First name	Francesca
Home institution	UNIVERSITÀ DEGLI STUDI DI PAVIA	Country of the home institution	Italy
Host institution	Universite De Poitiers	Country of host institution	France
Academic year	2022/2023	Name of Semester	Autumn 2022

All courses 0,00 Credits total for 0 courses

Search [Reset all filters](#)

Course unit title at the home institution	Course no./home	Acad.year	Semester	Credits
No data available in table				

[Back](#) [Enter further courses...](#)

5. Clicca su "Enter further courses"

Click on "Enter further courses."

Edit learning agreement Insert

Host institution:

Study area:

Study field:

Academic year:

Semester:

Course unit code at the home institution:

Course unit title at the home institution:

There are still 255 characters available

Number of credits at the home institution:

[Close](#) [Create](#)

6. Compila i campi con le informazioni richieste:

- codice del corso presso UNIPV
- nome del corso
- numero di crediti

Fill in the fields with the required information:

- Course code at UNIPV
- Course name
- Number of credits

Edit learning agreement Insert

Host institution: Universite De Poitiers - F POITIER01

Study area: Law

Study field: Scienze dei Servizi Giuridici - 125

Academic year: 2022/2023

Semester: Autumn 2022

Course unit code at the home institution: 467859

Course unit title at the home institution: corso test 1

There are still 243 characters available

Number of credits at the home institution: 9,00

Close Create

7. Verifica la correttezza dei dati inseriti quindi clicca su "Create".

Verify the accuracy of the entered data, then click "Create".

MOBIILITY-ONLINE

Action successful!
Record created

Close Create

8. Inserimento avvenuto con successo, clicca su "Close".

Successful entry, click "Close."

Università degli Studi di Pavia

Edit learning agreement

Last name	Test	First name	Francesca
Home institution	UNIVERSITÀ DEGLI STUDI DI PAVIA	Country of the home institution	Italy
Host institution	Universite De Poitiers	Country of host institution	France
Academic year	2022/2023	Name of Semester	Autumn 2022

All courses 9,00 Credits total for 1 courses

Search [Reset all filters](#)

Course unit title at the home institution	Course no./home	Acad.year	Semester	Credits
<input checked="" type="checkbox"/> <input type="checkbox"/> corso test 1	467859	2022/2023	Autumn 2022	9,00

[Back](#) [Enter further courses...](#)

9. Proseguì nella stessa maniera inserendo tutti i corsi previsti dal tuo piano di studi UNIPV ed equivalenti a quelli che intendi sostenere all'estero. Si tratta dei corsi inseriti nella table B del learning agreement cartaceo (nel caso in tu l'avessi già compilato).

Continue in the same way by entering all the courses from your study plan at the University of Pavia that are equivalent to those you intend to take abroad. These are the courses listed in table B of the paper learning agreement (if you have already completed it).

Università degli Studi di Pavia

Edit learning agreement

Last name	Test	First name	Francesca
Home institution	UNIVERSITÀ DEGLI STUDI DI PAVIA	Country of the home institution	Italy
Host institution	Universite De Poitiers	Country of host institution	France
Academic year	2022/2023	Name of Semester	Autumn 2022

All courses 15,00 Credits total for 2 courses

Search [Reset all filters](#)

Course unit title at the home institution	Course no./home	Acad.year	Semester	Credits
<input checked="" type="checkbox"/> <input type="checkbox"/> corso test 1	467859	2022/2023	Autumn 2022	9,00
<input checked="" type="checkbox"/> <input type="checkbox"/> test corso 2	453621	2022/2023	Autumn 2022	6,00

[Back](#) [Enter further courses...](#)

10. Al termine dell'inserimento, clicca su "Back".

After completing the entry, click on "Back."

Università degli Studi di Pavia

UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY-ONLINE

Application workflow

Last name Test Type of application Outgoing
 First name Francesca Host institution (first choice) F POITIER01 - UNIVERSITY OF POITI...
 Country of the home instit... Italy Country of host institution... France
 Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI ...

Necessary steps	Done	Done on	Done by	Direct access via following link
Information about language competences	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses at the home institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	Enter courses at the home institution in the Learning Agreement
<input type="checkbox"/> Courses at the host institution entered in the Digital Learning Agreement	<input type="checkbox"/>			Enter courses at the host institution in the Learning Agreement
Courses in Digital Learning Agreement approved and signed by home institution	<input type="checkbox"/>			
Courses in Digital Learning Agreement approved and signed by host institution	<input type="checkbox"/>			

10 / 15

11. A questo punto, entra nella sezione *Enter courses at the host institution in the Learning agreement*, dove dovrai inserire i corsi che intendi frequentare presso la sede ospitante. Si tratta dei corsi inseriti nella table A del learning agreement cartaceo (nel caso in tu l'avessi già compilato).

Now, enter the *Enter courses at the host institution in the Learning agreement* section, where you will need to enter the courses you intend to take at the host institution. These are the courses listed in table A of the paper learning agreement (if you have already completed it).

Università degli Studi di Pavia

UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY-ONLINE

Edit learning agreement

Last name Test First name Francesca
 Home institution UNIVERSITÀ DEGLI STUDI DI PAVIA Country of the home institution Italy
 Host institution Universite De Poitiers Country of host institution France
 Academic year 2022/2023 Name of Semester Autumn 2022

All courses 0,00 Credits total for 0 courses

Search [Reset all filters](#)

Course unit title at the host institution	Course no./host	Acad.year	Semester	Credits
No data available in table				

Back Enter further courses...

12. Clicca su "Enter further courses".

Click on "Enter further courses."

13. Compila i campi con le informazioni richieste:

- codice del corso presso l'Ateneo ospitante (se disponibile)
- nome del corso
- numero di crediti

Verifica la correttezza dei dati inseriti quindi clicca su "Create".

Fill in the fields with the required information:

- Course code at the host institution (if available)
- Course name
- Number of credits

Verify the accuracy of the entered data, then click "Create".

14. Inserimento avvenuto con successo, clicca su "Close".

Successful entry, click "Close."

Università degli Studi di Pavia

Edit learning agreement

Last name	Test	First name	Francesca
Home institution	UNIVERSITÀ DEGLI STUDI DI PAVIA	Country of the home institution	Italy
Host institution	Universite De Poitiers	Country of host institution	France
Academic year	2022/2023	Name of Semester	Autumn 2022

All courses 15,00 Credits total for 2 courses

Search [Reset all filters](#)

Course unit title at the host institution	Course no./host	Acad.year	Semester	Credits
<input type="checkbox"/> <input type="checkbox"/> test module 1	345678	2022/2023	Autumn 2022	9,00
<input type="checkbox"/> <input type="checkbox"/> test module 2	VB037	2022/2023	Autumn 2022	6,00

Back Enter further courses... Final check before signing

15. Quando l'inserimento è completato, clicca su "Final check before signing".

When the entry is complete, click on "Final check before signing".

Release courses for EWP: Test, Francesca

Mobility type: Semester(s)

Table A	Component Code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion
	345678	test module 1	1/2	9,00
	VB037	test module 2	1/2	6,00
				Total: 15,00

Recognition at the Sending Institution
Mobility type: Semester(s)

Table B	Component Code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution	Automatic recognition
	467859	corso test 1	1/2	9,00	<input checked="" type="checkbox"/>
	453621	test corso 2	1/2	6,00	<input checked="" type="checkbox"/>
				Total: 15,00	

Close Sign and Transfer

16. Scorri la pagina per verificare che le informazioni inserite siano corrette.

Nel caso in cui non lo siano e fosse necessario modificarle o integrarle, clicca su "Close" e quindi su "Back". Ti ritroverai nella pagina di inserimento dove potrai proseguire con l'inserimento o la modifica dei corsi.

Se invece le informazioni sono corrette, clicca su "Sign and transfer" per firmare il tuo learning agreement.

Scroll down the page to verify that the entered information is correct. If any corrections or additions are needed, click "Close" and then "Back." You will return to the entry page where you can continue entering or modifying courses.

If the information is correct, click on "Sign and transfer" to sign your learning agreement.

Release courses for EWP: Test, Francesca

Component Code (if any)	Component title or description of the study programme at the Receiving Institution (as indicated in the course catalogue)	Short description of the virtual component (obligatory field)	Reason for change	of ECTS credits to be awarded	Automatic recognition
Total: 0,00					

Study programme at Receiving Institution and recognition at the Sending Institution
Mobility type: Short-term doctoral mobility

Component Code (if any)	Component title or description of the study programme at the Receiving Institution (as indicated in the course catalogue)	Short description of the virtual component (obligatory field)	Reason for change	Number of ECTS credits to be awarded	Automatic recognition
Total: 0,00					

Commitment of the three parties
Any Mobility type

Commitment	Name	Email	Position	Date
Student	-	-	-	-

Close Sign and Transfer

17. Clicca su "Close".

Click on "Close."

Università degli Studi di Pavia

UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY-ONLINE

Edit learning agreement

Last name	Test	First name	Francesca
Home institution	UNIVERSITÀ DEGLI STUDI DI PAVIA	Country of the home institution	Italy
Host institution	Universite De Poitiers	Country of host institution	France
Academic year	2022/2023	Name of Semester	Autumn 2022

+ Information concerning EWP

All courses 15,00 Credits total for 2 courses

Search [Reset all filters](#)

Course unit title at the host institution	Course no./host	Acad.year	Semester	Credits	Signed (Student)	Sign
<input type="checkbox"/> <input type="checkbox"/> test_module_1	345678	2022/2023	Autumn 2022	9,00	Yes	No
<input type="checkbox"/> <input type="checkbox"/> test_module_2	VB037	2022/2023	Autumn 2022	6,00	Yes	No

Back Enter further courses...

18. Clicca su "Back" per tornare alla home page.

Click "Back" to return to the homepage.

Università degli Studi di Pavia

UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY-ONLINE

Application workflow

Last name Test Type of application Outgoing
 First name Francesca Host institution (first choice) F POITIER01 - UNIVERSITY OF POITI...
 Country of the home instit... Italy Country of host institution... France
 Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI ...

Necessary steps	Done	Done on	Done by	Direct access via following link
Information about language competences	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses at the home institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	Enter courses at the home institution in the Learning Agreement
Courses at the host institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	Enter courses at the host institution in the Learning Agreement
Courses in Digital Learning Agreement approved and signed by home institution	<input type="checkbox"/>			
Courses in Digital Learning Agreement approved and signed by host institution	<input type="checkbox"/>			
Application completed	<input type="checkbox"/>			

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19. Il learning agreement è stato inviato alla firma del Delegato per la mobilità internazionale UNIPV. A questo punto, il learning agreement può essere direttamente approvato dal Delegato (caso A) oppure può essere considerato incompleto e rimandato a te per le dovute modifiche (caso B).

The learning agreement has been sent for signature to the UNIPV Delegate. At this point, the learning agreement can be directly approved by the Delegate (case A) or considered incomplete and sent back to you for necessary modifications (case B).

Università degli Studi di Pavia

UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

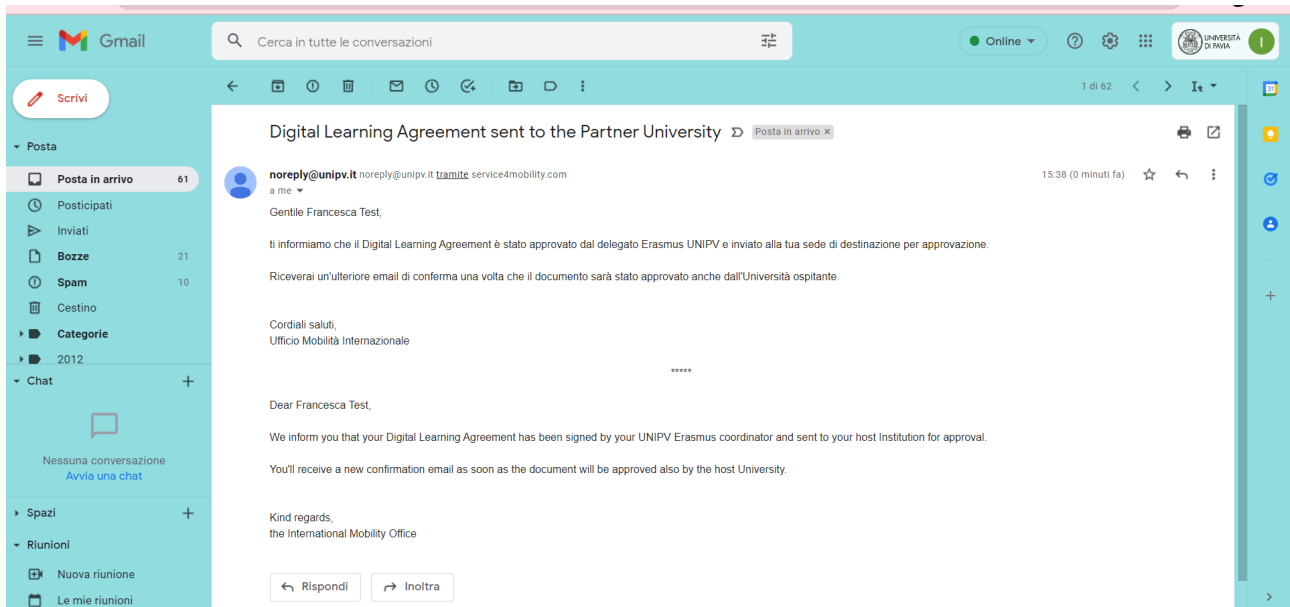
MOBILITY-ONLINE

Application workflow

Last name Test Type of application Outgoing
 First name Francesca Host institution (first choice) F POITIER01 - UNIVERSITY OF POITI...
 Country of the home instit... Italy Country of host institution... France
 Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI ...

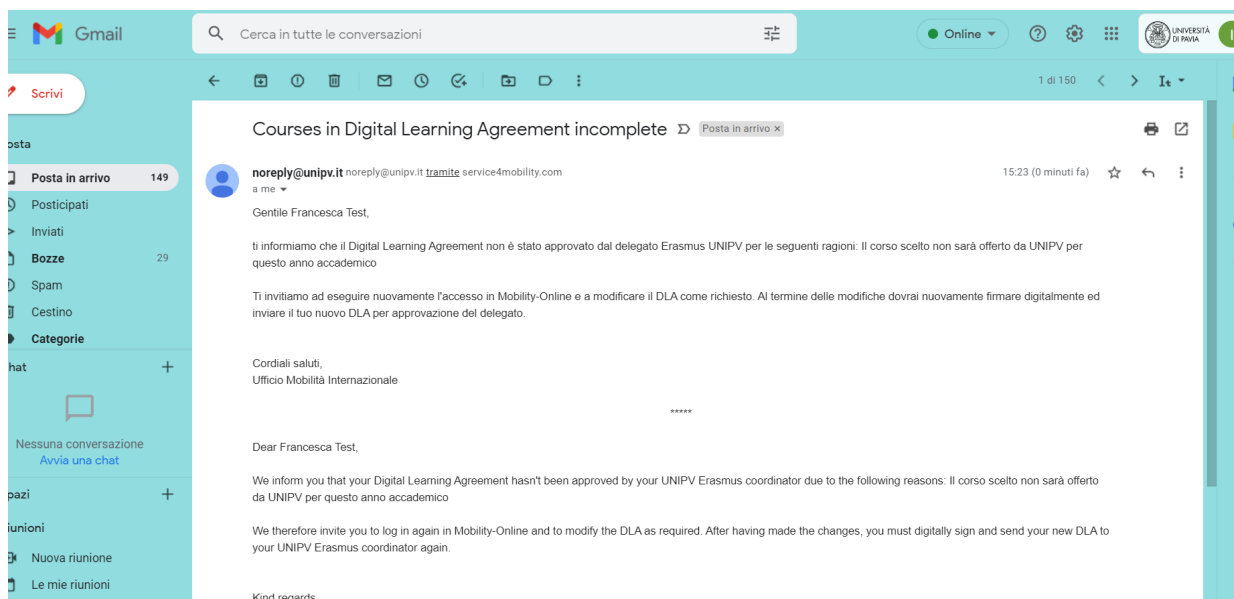
Necessary steps	Done	Done on	Done by	Direct access via following link
Information about language competences	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses at the home institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses at the host institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses in Digital Learning Agreement approved and signed by home institution	<input checked="" type="checkbox"/>	25/07/2022	VERONICA VERONESE	
Courses in Digital Learning Agreement approved and signed by host institution	<input type="checkbox"/>			
Application completed	<input type="checkbox"/>			

12 / 15



CASO A – Learning agreement completo, e approvato dal Delegato UNIPV e inviato alla sede ospitante per approvazione. Visualizzerai lo stato del learning agreement su Mobility-Online e riceverai un'email automatica che ti informa dell'avvenuta approvazione

CASE A – Completed Learning Agreement, approved by the UNIPV Delegate, and sent to the host Institution for approval. You will be able to view the status of the learning agreement on Mobility-Online, and you will receive an email informing you of the approval.



CASO B – Learning agreement incompleto. Riceverai una email automatica che ti informa della mancata approvazione. A questo punto dovrai rientrare in Mobility-Online e modificare i corsi sulla base della motivazione segnalata dal Delegato.

CASE B – Incomplete learning agreement. You will receive an automatic email informing you of the disapproval. At this point, you will need to log back into Mobility-Online and modify the courses based on the reasons provided by the Delegate.

Università degli Studi di Pavia

Application workflow

Last name Test Type of application Outgoing
 First name Francesca Host institution (first choice) SF TURKU01 - UNIVERSITY OF TURKU
 Country of the home institution Italy Country of host institution (first choice) Finland
 Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA

Necessary steps	Done	Done on	Done by	Direct access via following link
Application allocated to partner institution	<input checked="" type="checkbox"/>	01/08/2022	Debora Bolla	
Application nominated at partner institution	<input checked="" type="checkbox"/>	01/08/2022	Debora Bolla	
Information about language competences	<input checked="" type="checkbox"/>	13/10/2022	Francesca Test	
Courses at the home institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	13/10/2022	Francesca Test	Enter courses at the home institution in the Learning Agreement
Courses at the host institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	13/10/2022	Francesca Test	Enter courses at the host institution in the Learning Agreement
E-mail about incompleteness Digital Learning Agreement received	<input checked="" type="checkbox"/>	13/10/2022	VERONICA VERONESE	
Reason for incompleteness : Il corso scelto non sarà offerto da UNIPV per questo anno accademico				
Confirmation about correction of courses in Digital Learning Agreement	<input type="checkbox"/>			Confirm that you corrected your courses.
Courses in Digital Learning Agreement approved and signed by home institution	<input type="checkbox"/>			
Courses in Digital Learning Agreement approved and signed by host institution	<input type="checkbox"/>			
E-mail with information regarding next steps for	<input type="checkbox"/>			

MOBILITY-ONLINE

Università degli Studi di Pavia

Edit learning agreement

Last name Test First name Francesca
 Home institution UNIVERSITÀ DEGLI STUDI DI PAVIA Country of the home institution Italy
 Host institution Friedrich-Schiller-Universitaet Jena Country of host institution Germany
 Academic year 2022/2023 Name of Semester Spring 2023

All courses 21,00 Credits total for 2 courses

Search [Reset all filters](#)

Course unit title at the home institution	Course no./home	Acad.year	Semester	Credits	Signed (Student)	Sign
<input checked="" type="checkbox"/> <input type="text"/> test modulo 1	456798	2022/2023	Spring 2023	12,00	Yes	No
<input checked="" type="checkbox"/> <input type="text"/> test modulo 2	123456	2022/2023	Spring 2023	9,00	Yes	No

MOBILITY-ONLINE

[Back](#) [Enter further courses...](#) [Final check of LA without changes](#)

Clicca su *Enter courses at the home Institution in the learning agreement* e poi sul simbolo della matita per modificare i dati necessari.

Click on *Enter courses at the home Institution in the learning agreement* and then on the pencil icon to edit the necessary data.

Update

Host institution	Friedrich-Schiller-Universitaet Jena ...
Study area	Humanities
Study field	Antichità Classiche e Orientali - 10...
Academic year	2022/2023 ?
Semester	Spring 2023
Course unit code at the home institution <input style="width: 80%;" type="text" value="456798"/>	
Course unit title at the home institution <input style="width: 80%;" type="text" value="test modulo 1"/>	
There are still 255 characters available	
Number of credits at the home institution	<input style="width: 50px;" type="text" value="9.00"/>

Created by Francesca Test on 25/07/2022 03:48:47 PM, last modified by Francesca Test on 25/07/2022 03:59:00 PM

Close
Update

Clicca su "Update" e poi "Close".

Click on "Update" and then "Close".

**UNIVERSITÀ
DI PAVIA**

Application workflow ?

Last name	Test	Type of application	Outgoing
First name	Francesca	Host institution (first choice)	D JENA01 - Friedrich-Schiller-Universitaet Jena
Country of the home institution	Italy	Country of host institution (first ...)	Germany
Home institution	PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA		


Necessary steps	Done	Done on	Done by	Direct access via following link
Application allocated to partner institution	<input checked="" type="checkbox"/>	25/07/2022	GAIA GARANCINI	
Decision about allocated spot entered	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Application nominated at partner institution	<input checked="" type="checkbox"/>	25/07/2022	GAIA GARANCINI	
Information about language competences	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	
Courses at the home institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	<div style="background-color: #c00; color: white; padding: 2px; text-align: center; font-size: x-small;">Enter courses at the home institution in the Learning Agreement</div>
Courses at the host institution entered in the Digital Learning Agreement	<input checked="" type="checkbox"/>	25/07/2022	Francesca Test	<div style="background-color: #c00; color: white; padding: 2px; text-align: center; font-size: x-small;">Enter courses at the host institution in the Learning Agreement</div>
E-mail about incompleteness Digital Learning Agreement received	<input checked="" type="checkbox"/>	26/07/2022	GAIA GARANCINI	
<ul style="list-style-type: none"> Reason for incompleteness : Discrepanza crediti previsti presso UNIPV e presso università ospitante 				
Confirmation about correction of courses in Digital Learning Agreement	<input type="checkbox"/>			<div style="background-color: #ffc000; padding: 2px; text-align: center; font-size: x-small;">Confirm that you corrected your courses.</div> <div style="border: 1px solid #ccc; padding: 2px; font-size: x-small; margin-top: 2px;">Confirm that you corrected your courses.</div>
Courses in Digital Learning Agreement approved and signed by home institution	<input type="checkbox"/>			
Courses in Digital Learning Agreement approved and signed by host institution	<input type="checkbox"/>			

<https://www.service4mobility.com/europe/BearBewerbungServlet?match=4878abf7aa45c7d4be2053061f40a867104eb45912b5c536b4ce6a73ec4a0120a2e431c48592b14fd27579964953a058f5a831aa55e65a437bf5b28cc06e341855cceb1f644e9485e38f68d57b5ea6eece4358dc62...>

Infine, clicca su *Confirm that you corrected your courses.*

Finally, click on *Confirm that you corrected your courses.*

Università degli Studi di Pavia



UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY ONLINE

Applications outgoing Display


Back Forward to update

Internal information

I confirm that I corrected the courses in my Digital Learning Agreement and would like to submit them again for approval.

Back Forward to update

Università degli Studi di Pavia



UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY ONLINE

Applications outgoing Update

Back Update

Internal information


I confirm that I corrected the courses in my Digital Learning Agreement and would like to submit them again for approval.

Back Update

Clicca su “Forward to update”, spunta la casella corrispondente e clicca su “Update”.

Click on “Forward to update”, tick the checkbox and click on “Update”.

Università degli Studi di Pavia



UNIVERSITÀ DI PAVIA

English

Search

My application data >

Change password

MOBILITY ONLINE

Applications outgoing Display

Back Forward to update

✔ **Action successful!**
Record updated

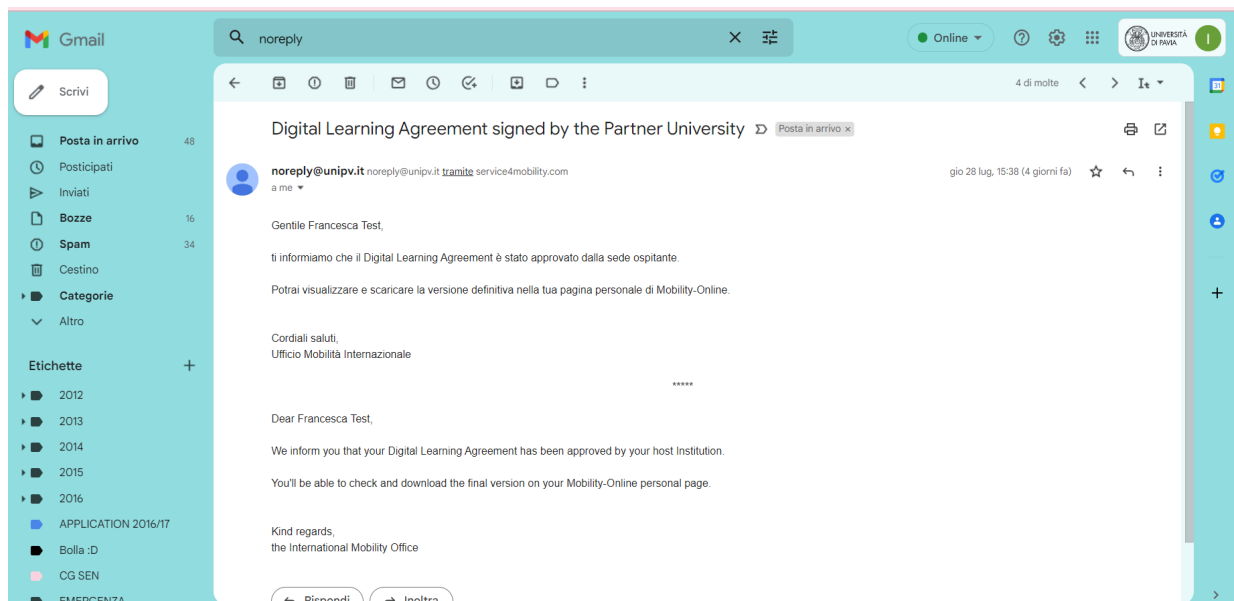
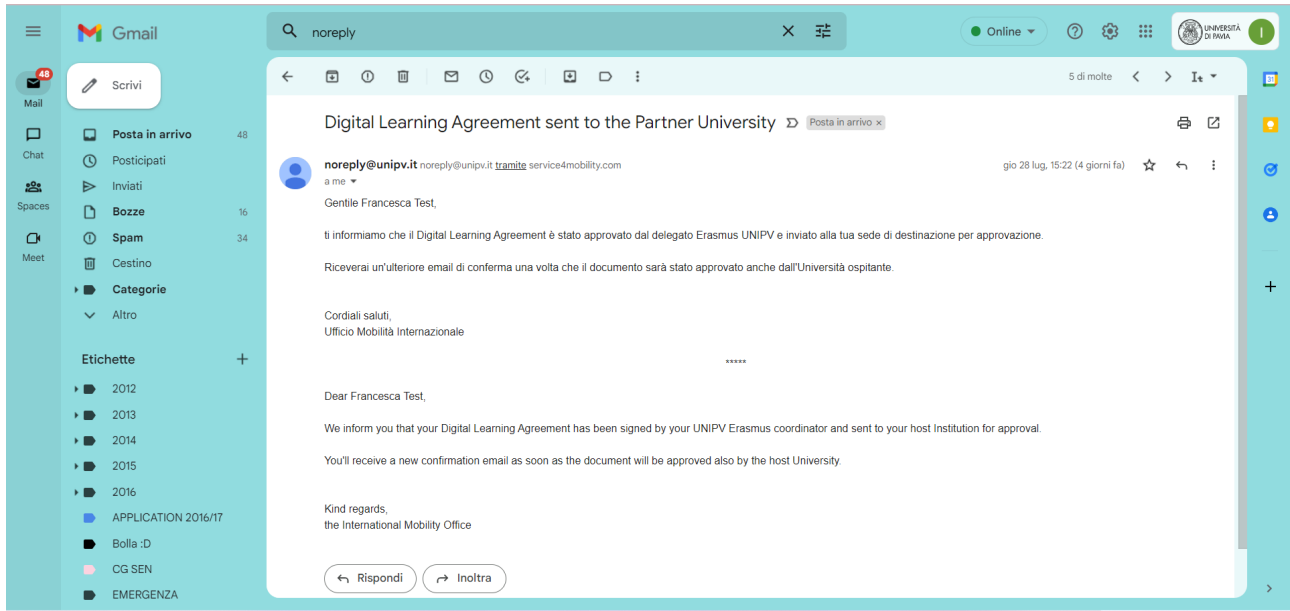
Internal information

I confirm that I corrected the courses in my Digital Learning Agreement and would like to submit them again for approval.

Back Forward to update

Clicca su "Back" per ritornare alla Home. Una volta modificato, il learning agreement verrà inviato nuovamente al Delegato per una verifica. Se verrà considerato nuovamente incompleto, riceverai una mail automatica (vedi punto 19). Se verrà approvato, riceverai l'email di conferma.


Click on "Back" to return to the Home page. Once modified, the learning agreement will be sent again to the Delegate for review. If it is still considered incomplete, you will receive an automatic email (see point 19). If it is approved, you will receive a confirmation email.



20. In automatico il Learning Agreement verrà inviato alla sede ospitante. Una volta approvato dal Partner, riceverai conferma per email. Qualora venisse rigettato, puoi invece verificare il motivo e procedere alla correzione così come nei casi già esplicitati precedentemente.

The Learning Agreement will be automatically sent to the host institution. Once approved by the Partner, you will receive confirmation by email. If it is rejected, you can check the reason and proceed with the correction as described previously.

Università degli Studi di Pavia



UNIVERSITÀ DI PAVIA

English

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My application data >

Change password

MOBILITY-ONLINE

Application workflow

Last name Test Type of application Outgoing
 First name Francesca Host institution (first choice) SF TAMPERE17 - Tampereen Korkeak...
 Country of the home instit... Italy Country of host institution... Finland
 Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI ...

Necessary steps	Done	Done on	Done by	Direct access via following link
Courses in Digital Learning Agreement approved and signed by home institution	<input checked="" type="checkbox"/>	02/05/2022	VERONICA VERONESE	
Courses in Digital Learning Agreement approved and signed by host institution	<input checked="" type="checkbox"/>	02/05/2022	Francesca Test	
Learning Agreement approved by all parties not yet downloaded	<input checked="" type="checkbox"/>	28/07/2022	Francesca Test	Download Learning Agreement approved by all parties
E-mail with information regarding next steps for scholarship received	<input checked="" type="checkbox"/>	28/07/2022	GAIA GARANCINI	
Exchange dates and type of mobility checked	<input type="checkbox"/>			Please click here to check and adjust
Application completed	<input type="checkbox"/>			

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21. Puoi visualizzare e stampare la versione definitiva nella tua pagina personale di Mobility-Online.

You can view and print the final version on your personal Mobility-Online page.