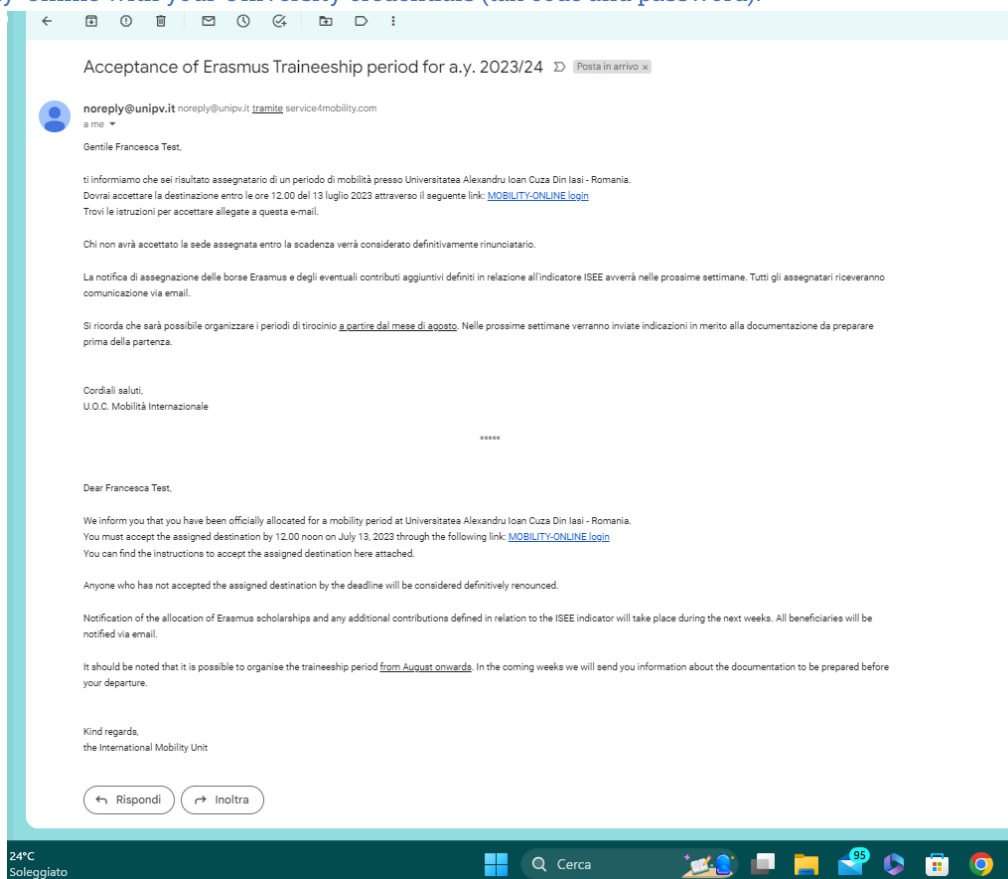


ISTRUZIONI PER ACCETTAZIONE PERIODO DI MOBILITÀ ERASMUS TRAINEESHIP 2024/25

INSTRUCTIONS FOR ACCEPTANCE OF ERASMUS TRAINEESHIP 2024/25 MOBILITY PERIOD

1) Controlla la tua casella di posta e apri l'e-mail ricevuta da noreply@unipv.it con oggetto "Acceptance of Erasmus Traineeship period for a.y. 2024/25" (verifica che non sia eventualmente finita erroneamente nella cartella di spam).
Accedi a Mobility-Online con le tue credenziali di Ateneo (codice fiscale e password).

Check your inbox and open the email you received from noreply@unipv.it with the subject line "Acceptance of Erasmus Traineeship period for a.y. 2024/25" (check that it has not mistakenly ended up in your spam folder).
Log in to Mobility-Online with your University credentials (tax code and password).



2) Seleziona l'application di tuo interesse (qualora ne avessi più di una) e clicca su "Select application".

Select the application you are interested in (in case you have more than one) and click on "Select application".

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English

Search

My application data

Change password

Application selection Search results

Select application

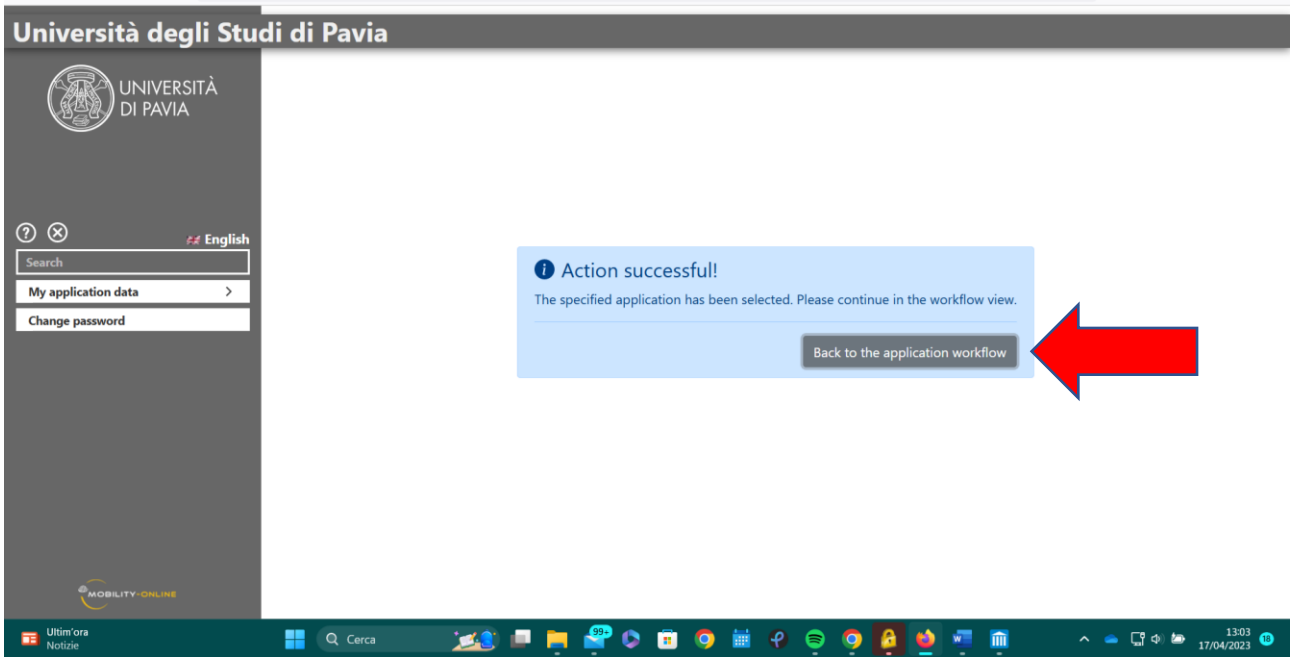
Applicant	Program	Year	University	Subject	Start	End	Selection
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Ruhr-Universitaet Bochum	Psychology, Neuroscience and Human Sciences	Mar 1, 2023	Jul 31, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Universidade Do Minho	Psychology, Neuroscience and Human Sciences	Sep 12, 2022	Jan 15, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Universiteit Leiden	Storia Globale delle Civiltà e dei Territori	Mar 1, 2023	Jul 31, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Universitaet Basel	Lingue e Culture Moderne	Mar 1, 2023	Jul 31, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA University of Birmingham	Chimica (L2)	Feb 1, 2023	Jun 30, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Institut Polytechnique De Grenoble	Chimica (L2)	Sep 1, 2022	Feb 28, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Universidad Pablo De Olavide	Dietistica (Abilitante alla Professione Sanitaria di Dietista)	Oct 3, 2022	Mar 28, 2023	<input type="checkbox"/>
Mandarino, Federica	Erasmus (SMS)	2022/2023	UNIVERSITÀ DEGLI STUDI DI PAVIA Universidad De Granada	Scienze Motorie	Mar 1, 2023	Jul 31, 2023	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2023/2024	UNIVERSITÀ DEGLI STUDI DI PAVIA Universitatea Alexandru Ioan Cuza Din Iasi	Economia e Gestione delle Imprese	Sep 1, 2023	Jul 31, 2024	<input type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2023/2024	UNIVERSITÀ DEGLI STUDI DI PAVIA Universitatea Alexandru Ioan Cuza Din Iasi	Economia e Gestione delle Imprese	Apr 1, 2024	Aug 31, 2024	<input checked="" type="checkbox"/>
Test, Francesca	Erasmus (SMS)	2023/2024	UNIVERSITÀ DEGLI STUDI DI PAVIA Universitatea Alexandru Ioan Cuza Din Iasi	Economia e Gestione delle Imprese	Apr 28, 2024	Sep 1, 2024	<input type="checkbox"/>

27 Records found!

Select application

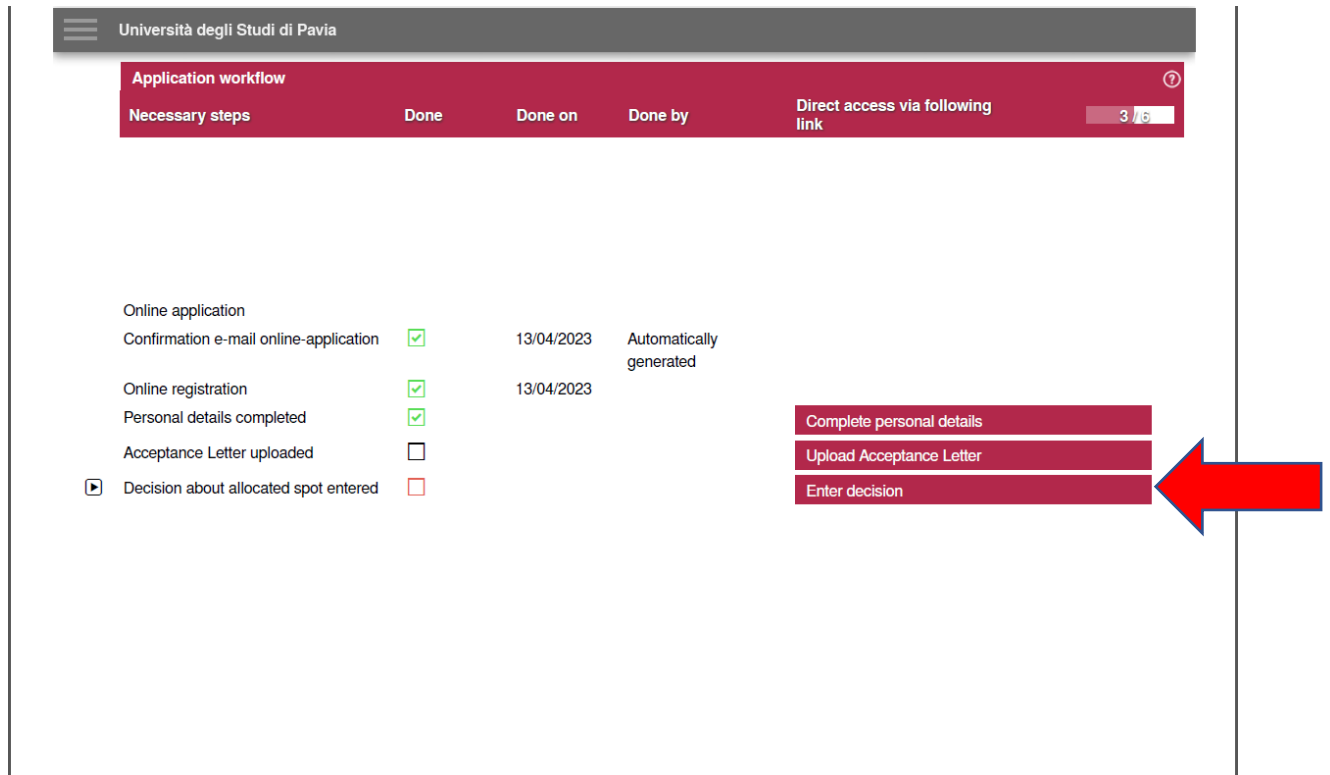
3) Clicca su "Back to the application workflow".

Click on "Back to the application workflow".



4) Clicca su "Enter decision".

Click on "Enter decision".



5) Accetta o rifiuta il periodo di mobilità e poi clicca su "Create" per confermare la tua scelta.

Accept or refuse the mobility period, then click on "Create" to confirm your choice.

03/07/23, 10:41 Accept or reject allocation

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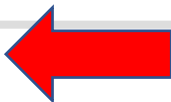
Accept or reject allocation (Francesca Test - Erasmus (SMP)) Insert

[Back to the application workflow](#) [Create](#)

Please indicate if you want to accept or reject the exchange spot you were allocated to.

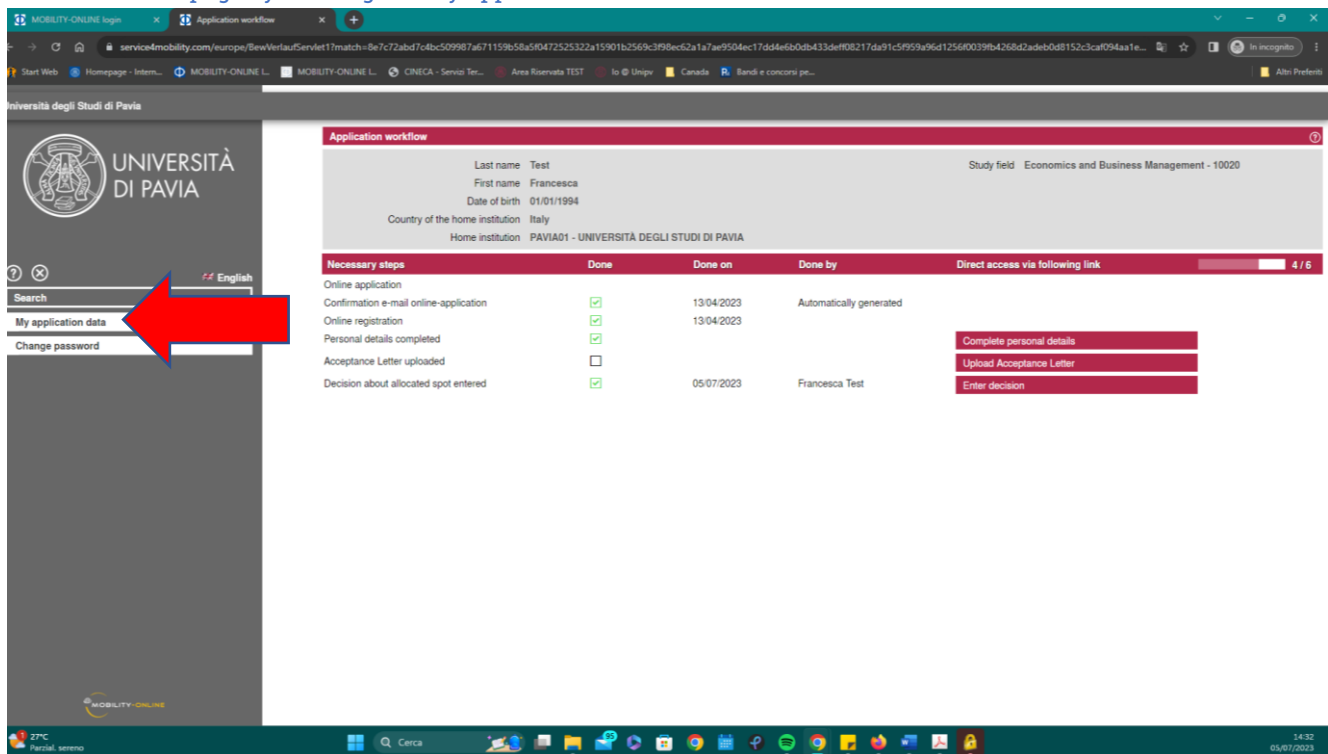
Would you like to accept the exchange spot you were allocated to? Yes No

I confirm that I would like to submit my data

[Back to the application workflow](#) [Create](#) 

6) Ritorna quindi alla schermata principale cliccando su "My application data".

Return to the main page by clicking on "My application data".



MOBIILITY-ONLINE login Application workflow

service4mobility.com/europe/BewVerlaufServlet?match=8e7c72abd7c4bc509987a671159b58a5f0472525322a15901b2569c3f98ec62a1a7ae9504ec17dd4ef6b0db433def08217da91c5f959a96d1256d0039b426842adeb0d8152c3ca094aa1e...

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UNIVERSITÀ DI PAVIA

Application workflow

Last name Test Study field Economics and Business Management - 10020
First name Francesca
Date of birth 01/01/1994
Country of the home institution Italy
Home institution PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA

Necessary steps	Done	Done on	Done by	Direct access via following link
Online application				
Confirmation e-mail online-application	<input checked="" type="checkbox"/>	13/04/2023	Automatically generated	
Online registration	<input checked="" type="checkbox"/>	13/04/2023		
Personal details completed	<input checked="" type="checkbox"/>			Complete personal details
Acceptance Letter uploaded	<input type="checkbox"/>			Upload Acceptance Letter
Decision about allocated spot entered	<input checked="" type="checkbox"/>	05/07/2023	Francesca Test	Enter decision

Search

[My application data](#) 

[Change password](#)

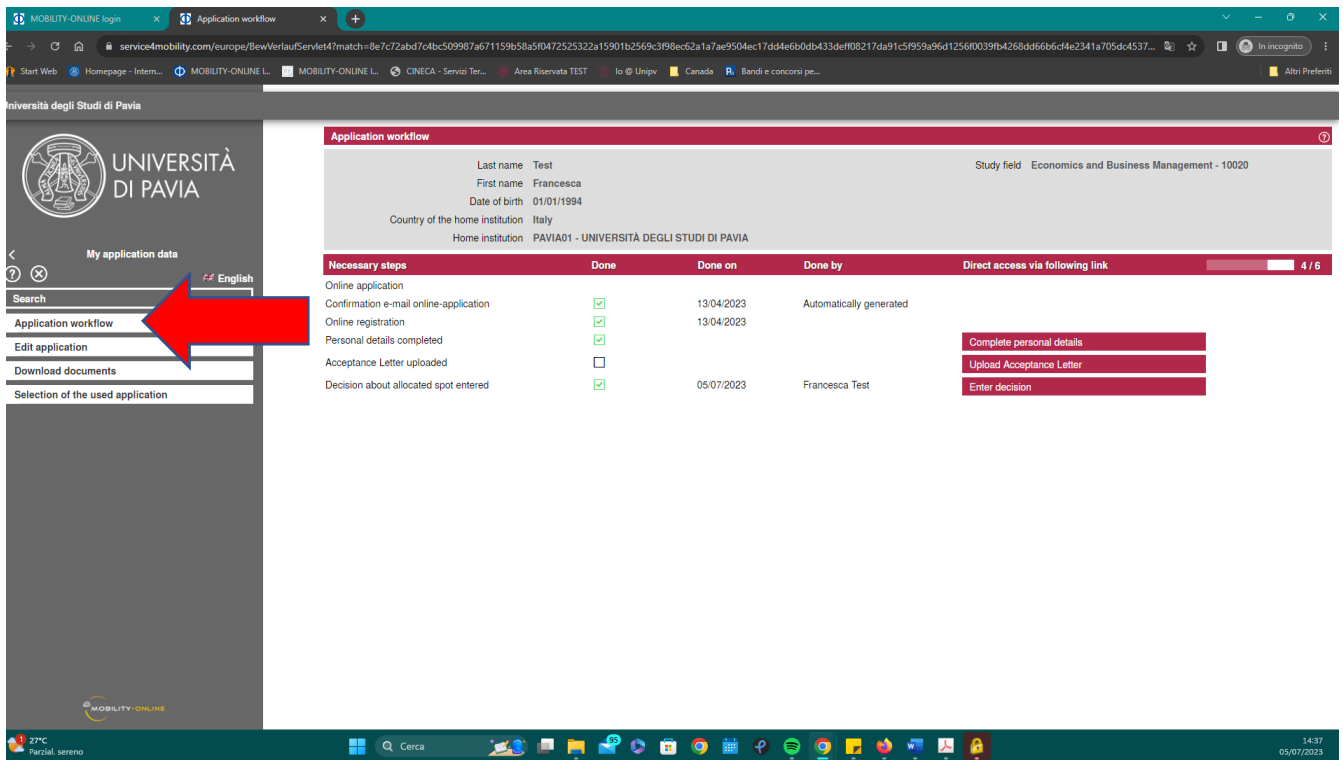
MOBIILITY-ONLINE

27°C Partecipazione

14:32 05/07/2023

7) Ritorna alla pagina di workflow cliccando su "Application workflow".

Return to the workflow by clicking on "Application workflow".



8) In questa schermata potrai verificare se la tua accettazione è andata a buon fine: spunta verde nello step "Decision about allocated spot entered".

Contestualmente, avrai ricevuto un'e-mail da noreply@unipv.it con oggetto "Confirmation of acceptance Erasmus for Traineeship 2024/25".

La procedura di accettazione è completa soltanto dopo la ricezione di questa e-mail.

On this screen you can check whether your acceptance was successful: green tick in the step "Decision about allocated spot entered".

At the same time, you will have received an e-mail from noreply@unipv.it with the subject "Confirmation of acceptance Erasmus for Traineeship 2024/25".

The acceptance procedure is only complete once you have received this e-mail.

