



ERASMUS FOR STUDY CALL FOR APPLICATIONS A.Y. 2024/25

INSTRUCTIONS TO APPLY

Step 1

All candidates must complete the **application online**, with the possibility of **uploading the language certificates**, through the Mobility-Online platform, following scrupulously the instructions below.

The online application will be divided into two parts:

- The **first part** involves the submission of the candidate's application only. **Those enrolled in PhD programs, first and second-level university master's programs, and specialization schools** must also supplement their application with a **letter from their supervising professor** (the appropriate form can be downloaded directly from the [Erasmus website](#)).
- The **second part** involves the confirmation of personal data and the possible upload of language certificates if the candidate already possesses them.

The online application will be active from Tuesday 25 June 2024 until 1 p.m. on Thursday 11 July 2024. Contextually, as per art. 7.2 of the call, it will be necessary to carry out the procedure of registration for language tests, or, in case of exemption from the test, you can attach the language certificates directly to the online application.

1) Access the [online form](#) with your UNIPV credentials (tax code and password):

https://www.service4mobility.com/europe/BewerbungServlet?identifier=PAVIA01&kz_bew_pers=S&kz_bew_ar_t=OUT&aust_prog=SMS&sprache=it

Mobility-Online

Per accedere a questo servizio devi autenticarti



The High-End Standard Software for the web-based management of international educational cooperation and all types of academic mobilities.

ATENEO

SPID

Codice fiscale

Inserisci il tuo codice fiscale

Password

••••••••

ACCEDI

Se sei Docente / Studente / Ex studente:

[Recupera password](#)

Se sei uno studente non ancora immatricolato:

[Recupera password su Segreteria On Line](#)

2) The section "[Application details](#)" cannot be modified.

The mobility period is indicative and can be chosen later, once you have been assigned a host University.

Some information in the "Personal data" section is already prefilled and cannot be modified. Complete the section with your matriculation number and gender (and any second nationality, where applicable).

Tutti i campi con asterisco (*) sono obbligatori

Application details Apri tutti i sottogruppi Chiudi tutti i sottogruppi

Type of application	<input type="radio"/> Incoming <input checked="" type="radio"/> Outgoing *
Type of person	<input checked="" type="radio"/> Student <input type="radio"/> Teachers *
Mobility year	2023/2024 *
Exchange programme	Erasmus (SMS) *
Mobility semester	Autumn 2023 *

The semester is ONLY indicative. You will have the opportunity to choose the semester of mobility later, once you have been assigned a host University.

Personal data

Fiscal Code	XXXXXXXXXXXX *
Matriculation number	* 2
Last name	* *
First name	* *
Gender	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender <input type="radio"/> Intersexual *
Date of birth	* *
Place of birth	Pavia *
Nationality	Italia *
2. Nationality	<-- Nessun elemento selezionato -->

3) In the section "[Study details](#)" you will find pre-filled the Department your course of study belongs to, the course of study you are enrolled in and the study level (I: bachelor's degree, II: master's/one-single-cycle degree). You can check the area of study also on the [Erasmus website](#).

BEWARE – If you're enrolled in the 3rd year of a bachelor's degree and you intend to carry out the mobility period during your 1st year of a master's degree, select the name of the master's degree you plan to enrol in.

Please pay attention when choosing the course of study, otherwise, you will not be able to see the available host Universities for your course.

— **Study details**

Home institution	<input type="text" value="PAVIA01 - UNIVERSITÀ DEGLI STUDI DI PAVIA"/>
Country of the home institution	<input type="text" value="Italia"/>
Area of study	<input type="text" value="Selezionare -->"/> * <i>Please select here the name of the Department your course of study belongs to</i>
Course of Study	<input type="text" value="Selezionare -->"/> * <i>Please select here the name of the course of study you're enrolled in. BEWARE: if you're enrolled in the 3rd year of a bachelor's degree and you intend to carry out the mobility period during your 1st year of a master's degree, select here the name of the master's degree you plan to enroll in.</i>
Study level	<input type="text" value="Selezionare -->"/> *

4) In the section “Destinations” you can choose up to three Universities from those available, indicating the order of preference.

You should pay particular attention to the characteristics of each destination:

- disciplinary field (ISCED/subject area)
- academic offer at the host Institution
- language requirements of the Universities you intend to apply
- cycles of study admitted
- indicative length of the mobility period
- special requirements dictated by the host University

BEWARE – The field “bilateral agreement” contains the names of every single agreement. In case of multiple options, pay attention to the name indicated and be sure to select the correct agreement (the one you are interested in).

Please refer to the [list of destinations available for your Erasmus area](#) and check all the details concerning duration, study field, and any special notes.

— **Destinations**

Country of host institution (first choice)	<input type="text" value="Selezionare -->"/> *
Host institution (first choice)	<input type="text" value="Selezionare -->"/> *
Bilateral Agreement (first choice)	<input type="text" value="Selezionare -->"/> * <i>In case of multiple options, pay attention to the name of the agreement. Please refer to the list of destinations available for your Erasmus area and check all the details concerning duration, study field, and any special notes.</i>
Country of host institution (2nd choice)	<input type="text" value="Nessun elemento selezionato -->"/>
Host institution (2nd choice)	<input type="text" value="Nessun elemento selezionato -->"/>
Bilateral Agreement (2nd choice)	<input type="text" value="Nessun elemento selezionato -->"/> <i>In case of multiple options, pay attention to the name of the agreement. Please refer to the list of destinations available for your Erasmus area and check all the details concerning duration, study field, and any special notes.</i>
Country of host institution (3rd choice)	<input type="text" value="Nessun elemento selezionato -->"/>
Host institution (3rd choice)	<input type="text" value="Nessun elemento selezionato -->"/>
Bilateral Agreement (3rd choice)	<input type="text" value="Nessun elemento selezionato -->"/> <i>In case of multiple options, pay attention to the name of the agreement. Please refer to the list of destinations available for your Erasmus area and check all the details concerning duration, study field, and any special notes.</i>

5) In the “Academic and personal reasons” section, you must indicate the purpose of the mobility period.

Option 1 – exams: you must enter the list of exams you intend to take at the host Institution, and then the list of exams to be recognized at UNIPV upon your return.

Option 2 – thesis: you must enter the topic of the thesis research you intend to carry out abroad.

BEWARE – Not all Universities accept students who intend only to prepare the thesis, without taking courses.

Option 3 – exams and thesis: you must enter the list of exams you intend to take at the host Institution, and the list of exams to be recognized at UNIPV upon your return, and then the topic of the thesis research you intend to carry out abroad.

It is also important to talk to your Erasmus coordinator in all three cases.

The activities included here are indicative and may be modified once you have been assigned your final destination. They are for the sole purpose of verifying that you have consulted the didactic offer at the Universities you are interested in and ascertained their actual compatibility with your course of study in Pavia.

In this section, those enrolled in PhD courses, Level I and II university masters courses, and specialisation schools must also confirm that they have integrated their application with a letter from their supervising professor (the appropriate form can be downloaded directly from the [Erasmus website](#)).

Academic and Personal Reasons

Reasons for taking part in a study abroad

Exams Thesis Exams and Thesis (bew_txt_gruende , 10)

List of exams you intend to take at the host institution

(text_freifeld2 , 30)

Sono disponibili ancora 5000 Caratteri disponibili

For each host University please specify the list of exams you intend to take abroad, e.g.:
E GRANADA01: Exam 1, exam 2, exam 3
F POTTIER01: Exam 4, exam 5, exam 6
PL KRAKOW01: Exam 7, exam 8, exam 9

List of exams to be recognized at UNIPV and personal reasons for taking part in the mobility period

(text_freifeld8 , 40)

Sono disponibili ancora 10000 Caratteri disponibili

Based on the list of activities you plan to take in each of the chosen Universities, please specify the list of UNIPV exams to be recognized at your return, e.g.:
from E GRANADA01: Exam A, exam B, exam C
from F POTTIER01: Exam D, exam E, exam F
from PL KRAKOW01: Exam G, exam H, exam I
Specify also your personal reasons for taking part in the mobility period.

I hereby declare that I've attached the letter from my UNIPV supervisor (the form can be downloaded directly from the Erasmus website) at this link: <https://forms.gle/J2GPhEswKugvPDpF6>

(bit_freifeld26 , 85)

ONLY relevant for those enrolled in a PhD course, first/second level masters, postgraduate schools.

Option 1

Academic and Personal Reasons

Reasons for taking part in a study abroad

Exams Thesis Exams and Thesis (bew_txt_gruende , 10)

Topic of the thesis research and personal reasons for taking part in the mobility period

(text_freifeld3 , 50)

Sono disponibili ancora 5000 Caratteri disponibili

Please specify the topic of the thesis research. If the topic changes based on the host University, enter the topics for each University e.g.:
E GRANADA01: topic 1
F POTTIER01: topic 2
PL KRAKOW01: topic 3
Specify also your personal reasons for taking part in the mobility period.

I hereby declare that I've attached the letter from my UNIPV supervisor (the form can be downloaded directly from the Erasmus website) at this link: <https://forms.gle/J2GPhEswKugvPDpF6>

(bit_freifeld26 , 85)

ONLY relevant for those enrolled in a PhD course, first/second level masters, postgraduate schools.

Option 2

Academic and Personal Reasons

Reasons for taking part in a study abroad Exams Thesis Exams and Thesis (bew_btt_gruende, 10)

List of exams you intend to take at the host University

(text_freifeld5, 60)
Sono disponibili ancora **5000** Caratteri disponibili

For each host University please specify the list of exams you intend to take abroad, e.g.:
E GRANADA01: Exam 1, exam 2, exam 3
F POITIER01: Exam 4, exam 5, exam 6
PL KRAKOW01: Exam 7, exam 8, exam 9

List of exams to be recognized at UNIPV and personal reasons for taking part in the mobility period

(text_freifeld9, 70)
Sono disponibili ancora **10000** Caratteri disponibili

Based on the list of activities you plan to take in each of the chosen Universities, please specify the list of UNIPV exams to be recognized at your return, e.g.:
from E GRANADA01: Exam A, exam B, exam C
from F POITIER01: Exam D, exam E, exam F
from PL KRAKOW01: Exam G, exam H, exam I
Specify also your personal reasons for taking part in the mobility period.

Topic of the thesis research

(text_freifeld10, 80)
Sono disponibili ancora **5000** Caratteri disponibili

Please specify the topic of the thesis research. If the topic changes based on the host University, enter the topics for each University e.g.:
E GRANADA01: topic 1
F POITIER01: topic 2
PL KRAKOW01: topic 3

I hereby declare that I've attached the letter from my UNIPV supervisor (the form can be downloaded directly from the Erasmus website) at this link: <https://forms.gle/J2GPhEsvKugvPDpf6>

(bit_freifeld26, 85)

ONLY relevant for those enrolled in a PhD course, first/second level masters, postgraduate schools.

Option 3

6) After completing the first registration step, you will have to confirm the data you have entered and that you have read the privacy policy, and you can send the form by clicking on **"Invia candidatura"**. Please check the data you have entered carefully. Once you have sent your application, you will not be able to change it in any way.

A few minutes later, you will receive an e-mail from noreply@unipv.it with the subject **"COMPULSORY registration for Erasmus for Study 2024/25"** (also check your spam) to complete your application in Mobility-Online. Please carefully follow the instructions contained in the e-mail and also available on the [Erasmus website](#).