



ERASMUS+ PROGRAMME
EUROPEAN ALLIANCE INITIATIVE
Project: 101124589 - EC2U - ERASMUS-EDU-2023-EUR-UNIV

CALL FOR EC2U OUTGOING SHORT STUDENTS MOBILITIES

INTRODUCTION

European Alliance "EUROPEAN CAMPUS OF CITY UNIVERSITIES – EC2U".

The University of Pavia is part of an [Alliance of European Universities called EC2U](#) which includes seven other Universities: *Universidade de Coimbra* (Portugal), *Friedrich-Schiller-Universität Jena* (Germany), *Universitatea „Alexandru Ioan Cuza” din Iași* (Romania), *Université de Poitiers* (France), *Universidad de Salamanca* (Spain), *Turun Yliopisto* (Finland) and *Johannes Kepler Universität Linz* (Austria). The Alliance is working to develop a shared and European approach to higher education, including several actions and joint projects at all levels.

Article 1 – PURPOSE

In the framework of the Erasmus+ Programme - **EUROPEAN ALLIANCE INITIATIVE**, and on the basis of the results and the funds awarded under the project Project: *101124589 - EC2U - ERASMUS-EDU-2023-EUR-UNIV*, a call for **students' selection** is published to assign contributions to attend innovative and transversal mobility opportunities offered by the EC2U Alliance.

This call for application will be open for the entire duration of the project, which will end on **October 31st, 2027**.

The mobility opportunities are explained on specific "[EC2U MOBILITY INFO SHEETS](#)" that will be published on the [Erasmus website](#) of the University of Pavia when needed.

Article 2 – ELIGIBILITY CRITERIA

Applicants must be **regularly enrolled**¹ at the University of Pavia.

Students concurrently enrolled in two study programs may only associate their application with the career designated as elective/main.

Students enrolled in single courses are not eligible to participate.

The selection may take into consideration preferential qualifications, as to be enrolled in a specific course of study. Further details will be specified in the related [EC2U MOBILITY INFO SHEETS](#).

Applicants are required to:

- have an adequate knowledge of the English language (minimum B1 of the QCER);
- have a strong motivation to join the event, duly explained in the motivation letter to show when filling the application form. Motivation should take into account the academic and cultural background indicated in the provisional programme.

¹ Students proven to be enrolled are those who have paid the university tuition fees due for the academic year. If non-EU citizens, they should also hold a valid permit of stay. You can verify the status of your enrolment in the [Area Riservata](#) (after the login select "Segreteria" to check the presence of a green stamp/mark in correspondence of "Dettaglio incisions").

Article 3 – MOBILITY GRANTS

- Mobilities will be funded through EC2U funds. The details about the total amount of the scholarships will be detailed in the [EC2U MOBILITY INFO SHEETS](#).
- Mobility grants will be paid by the University of Pavia after the return from the destination, provided that the participant has attended the indicated activities for its entire duration, and they are able to provide **travel documents** (boarding passes and accommodation invoices) and **certificate of attendance**.

The grant must be refunded in case the student will not be able to join the mobility its entire duration.

- The mobility grant is a fixed amount of money that cannot be incremented under any circumstances.
- The University of Pavia will provide its outgoing students with insurance covering accidents, civil liability, and other guarantees in accordance with its internal procedures. It's the responsibility of the student to take care of VISA, travel insurance and healthcare while abroad.

To begin the mobility period, the student must not benefit in the same period of a communitarian contribution foreseen by other programs or actions financed by the European Commission or of another scholarship within other international mobility programs of the University of Pavia or similar to those of the University.

3.1. – Tax treatment

Contributions mentioned in the present call are subject to the existing fiscal law and, if the case applies, will have to be calculated in the revenue declaration. Depending on the nature of the funds allocated to selected applicants, the contribution may be subject to IRPEF deductions like a salary and, as such, constitutes income. The ISEE regulations also foresee that those contributions, regardless of the amount, must be considered in the Dichiarazione Sostitutiva Unica to obtain the related ISEE certificate. The University of Pavia provides the Certificazione Unica (formerly CUD, meaning a certification) related to the amounts disbursed in favor of the students (e.g.: scholarships, part-time collaborations, tutorial activities, etc.) through a specific operational device called U-Gov normally every year in March.

Article 4 – ONLINE APPLICATION AND DEADLINE

Students will be required to fill in an application form. Further details about **timing** and **how to apply** will be specified in the related [EC2U MOBILITY INFO SHEETS](#).

Article 5 – EVALUATION, SELECTION AND RANKINGS

All applicants will undergo a selection process. The selection will be made by an Evaluation Commission duly constituted, and composed by the Representatives of the Mobility Unit and of each EC2U WP at the University of Pavia.

The following criteria will be taken into consideration:

- The motivation to participate;
- English language level (minimum B1).



Students who have not previously gotten a grant to participate in the EC2U event are prioritized over those who have.

In case the number of applications should exceed 50, the grade point average criteria may be taken into consideration. The merit grade will be calculated concerning the exams of the current course of study and whose marks will be registered in the student career at the time of the deadline for applications. The exceeding exams will not be counted.

In specific cases, an interview can be organized.

In case of equal evaluation among applicants, the Evaluation Commission reserves the right to give priority to those applications which add to the diversity in terms of gender balance, year of study, Course of study, and variety of mobility experience.

The Commission reserves the right to check the validity of declarations and supporting documents. False statements may lead to exclusion from the selection process and the award of the scholarship. Each applicant will be notified about selection results and the grant in due time, via the email address provided in the application.

Selected and non-selected applicants will be informed about the selection results via email.

Article 6 – COMPLAINS

Applicants have the right to ask their score and the reasons for their eventual exclusion. Interested applicants, if the conditions are met, also have the right to lodge a complaint with the Evaluation Commission. The specific request is presented by writing to relint@unipv.it.

Article 7 – ACCEPTANCE OF THE MOBILITY PERIOD

All selected applicants are required to accept or decline their assigned mobility period following the instruction and deadlines that will be given by the International Mobility Unit. Those who have not accepted by the deadline will be considered definitively renounced.

The acceptance of the mobility period is a serious engagement taken by the applicant. **Withdrawals should therefore be limited to justified causes.** The withdrawal from the mobility period should be done promptly by writing to the [International Mobility Unit](#). The motivation and/or the missed communication of the withdrawal might be taken into consideration for possible exclusion from a future application to the Erasmus+ Program.

Article 8 – PROCEDURES FOR SELECTED STUDENTS

EC2U partner universities can only accept students officially selected by their home university. Therefore, only after the acceptance phase of the mobility place, the International Mobility Unit will share with partner universities the names and contact details of the selected students according to the deadlines and modalities provided by the foreign universities (this phase is called *nomination phase*).

After nomination, selected students may be required to register at the host institution. It is necessary to fill out and send the forms abroad: pay attention to the deadlines set out by the partner university. In the event that the deadlines are not abided by, the university has the right to refuse a student.

Article 9 – RECOGNITION



EC2U students will benefit from the "status" EC2U that implies:

- attendance of the activities organized by the hosting institution
- A certificate of attendance that may be recognised in the UNIPV student's career.

The rights and duties of EC2U students are listed in the "[EC2U Student Charter](#)", which will be available on the Erasmus University website.

Article 10 – DEPARTURE REQUIREMENTS

To begin the mobility period, the student must:

- be regularly enrolled at the University of Pavia at the time of the mobility activity (this requirement will be checked before departure). An exception is made for those who are authorized to leave in the 1st semester as "laureando" according to the internal deadlines defined each year.

The mobility is not allowed in case of enrollment "under condition" or "in hypothesis".

Before the beginning of the mobility periods the student will have to sign the Mobility Agreement (it regulates the mobility period and the payment of the contribution and insert the details of their Italian bank account for the payment of the scholarship in the Area Riservata (path Home > Anagrafica > Inserire/Modificare Dati Rimborsi).

Article 11 – TRAVEL INFORMATION

Entry rules in the host country The student must ensure that his/her identity card or passport and, if applicable, residence permit is valid for the entire period of mobility.

Non-EU citizens must gather the necessary information in advance and obtain the documents that will allow entry and stay in the host country: the legislation and regulations governing immigration of non-EU citizens in the various countries participating in EC2U alliance are different and related to the nationality of the mobility participants.

Before leaving, it is advisable to consult the website [Viaggiare Sicuri](#) and read the information issued by the Ministry of Foreign Affairs on the country of interest and the indications on visas.

The International Mobility Unit is available to provide the necessary documentary support for students who need to apply for an entry visa, but the costs and management of such procedures are entirely the responsibility of the student. The possibility of undertaking the exchange is always subject to the issuance of the entry visa in the destination country (a process that should be personally followed well in advance of the departure date). It is also noted that to obtain the visa some countries require students to certify the availability of financial means. The minimum amount varies and sometimes exceeds the total amount of mobility contributions.

11.1 – Health care

The student must inquire independently about the healthcare in the host country, contacting the ASST or the diplomatic representations. For European citizens who will carry out mobility within the Union, basic health insurance coverage is guaranteed by the European Health Insurance Card (EHIC), which allows access to basic health services in EU countries. It is also necessary to check how to purchase



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prescription drugs while abroad. Non-EU citizens should check with the consular representations of the host country before leaving to find out the requirements for health insurance. It is advisable to purchase private health insurance at any travel agency or insurance company. For detailed information on each country, consult the website of the Ministry of Health and search for your destination through the Ministry's interactive guide "Se parto per".

11.2 – Dove siamo nel mondo

You are kindly advised to register on the site "[Dove siamo nel mondo](#)", managed by the Crisis Unit of MAECI, clearly indicating the required data: name, city/country, university of destination, updated contact details and period of stay.

Article 12 – PERSONAL DATA TREATMENT

The Erasmus+ mobilities shown in this call are part of the Erasmus+ 2021-2027 programme under the:

- EU Regulation n° 2021/817 of the European Parliament and the Council of 20 May, 2021;
- Erasmus+ Programme guide 2021-2027
- Call for proposal "European University Alliances".

The call is also available on the University of Pavia Website and published on the [University online official portal](#).

Regarding the personal data processing, the University of Pavia will operate in compliance with the provisions of Annex II "[Privacy Policy](#)", pursuant to Art. 13 of the EU general regulation 679/2016 on data protection.

Article 13 – FINAL PROVISION

Please be reminded that:

The contents of this call are to be considered indicative and may be subject to change following new rules by the European Commission.

Article 14 –PERSON RESPONSIBLE FOR THE PROCEDURE AND INFORMATION

Responsible for the administrative procedure, pursuant to Law 7 August 1990, n. 241 as amended by Law n. 15/2005 is Ms. Michela Cobelli, Head of the International Mobility Unit.

For further information please contact relint@unipv.it or ec2u.localcoordinators@unipv.it.

Pavia, date of registration

THE RECTOR
Prof. Francesco Svelto
(document digitally signed)